

**Campus Budget Committee  
Minutes  
November 9, 2004**

**Attendance:** Steve Bautista, Carolyn Breeden, Jana Cruz, Steve Eastmond, Joe Geissler, Raul Gonzalez del Rio, David Guzman, Noemi Kanouse, Thom Hill, Dietrich Kanzler, Rhonda Langston, Laura Medina, Denise Phillips, Ed Ripley, Sergio Sotelo, Maria Surgranes, Jinhee Trone, George Wright, John Zarske.

**Absent:** Sara Lundquist Earl Mitchell, Sarah Santoyo and Mike Trevitt

Paul Foster opened the meeting at 1:30 pm and asked for introductions.  
The agenda was modified to include a cash flow report  
The minutes from the October 12<sup>th</sup> were reviewed and approved with minor changes.  
(Motion made by Joe and seconded by David.)

The following handouts were distributed and reviewed:

1. 2004-05 Actual and projected SAC discretionary cash flow report
2. Update from District BAPRC
3. Tentative SAC 2005-06 Budget Calendar

Noemi Kanouse provided additional handouts.

Discussion:

**2004-05 Actual and projected SAC discretionary cash flow report**

The discretionary cash flow indicates that SAC will be over budget over \$800,000 in salaries. Summer beyond contract was questioned. Should this account be fixed? Leases were also questioned. The first four-week summer intercession is not included in this model. The Santa Ana Unified lease is tied to FTES generation. Counselors have a new contract that will throw expenses into June.

**October 18 BAPRC Workgroup:**

The district currently gets annualized salary information from the 1090 report that is generated twice a year. This works for budgeting purposes. A more sophisticated position control process is one consideration when looking at the new Human Resources software package.

After much discussion and analysis, the BAPRC Workgroup discovered that the budget model used to arrive at the current 26%-74% split (page 26 of the 2004-05 budget book) is working. BAPRC Workgroup will recommend that the small college factor be eliminated from the calculations for next year.

Proposition 20 required lottery funds to be handled differently. Lottery funds were distributed through the supply accounts.

Apprenticeship (only SCC) is outside the model because it's a pass through.

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Partnership for Excellence has been folded into the base for 2004-05.

**SAC Budget Workgroup** met on November 3<sup>rd</sup>. The following areas with acute budget problems were identified:

Non-instructional equipment, parking lots, library resources, software licenses, and ITS contracts. RSCCD has the lowest parking fees of community colleges surveyed in Southern California.

Next Meeting: December 14, SAC Conference Room (S-213); 1:30 – 3:00

The meeting was adjourned at 2:55